



Canmore Community Daycare Society

Bow Valley Before & After School Care Programs

www.canmoredaycare.com

Roundhouse Main Office

606-B 7th Avenue, Canmore AB T1W 2H5

Ph 403-678-5762 fax 403-678-5805

info@canmoredaycare.com

Out of School Care (OOSC)

1033 Cougar Creek Drive, Canmore AB T1W 1C8

OOSC Ph. 403-679-2233

Junior K Ph.403-679-2234

ooscinfo@canmoredaycare.com

jk@canmoredaycare.com

Out of School Care (OOSC) Summer Camp Supplemental Handbook

(updated June 2019)

Summer Daily Routine

- Daily hours are 7am – 6pm, all children must be picked up and out the door by 6pm.
- A communication whiteboard is in the front foyer of ERS school. Check there for details of your child's classroom activities (presentation time, fieldtrips, items for the present day.)
- Camp activities start at 9am, unless field trip permission form, or a teacher, states another time. Some trips will start before 9am. Please have children signed in before 9am.
- A parent **MUST** sign in their child with a teacher and check in regarding permission forms for field trips etc. The meeting place is the Eagle Room between 7:00-9:00AM. Field trip permission forms are located in the Eagle room at the sign in table.
- **All food for the day is brought by the child.** OOSC does NOT provide snack at the Summer Camp. All of our programs are **nut free environments** due to life threatening allergies. Any lunch or snack containing nuts will be sent home with a note and will not be allowed to be eaten on the premises

Regular day (no field trips)

7:00-9:00AM: All students in the Eagle room, free centre time.

9:00-10:00AM: All students, group gym games

10:00-10:30AM: AM snack in designated room

10:30AM-12:00PM: Activities with home room

12:00PM-1:00PM: Lunch time with home room

1:00PM-3:00PM: Activities with home room

3:00PM-3:30PM: PM snack

3:30PM-5:00PM: Activities with home room

5:00PM-6:00PM: All groups combined

We will be off school premises many occasions and our schedule may vary. Please refer to the whiteboard in the foyer for daily updates and to the monthly calendar. If you wish to have a weekly calendar please pick one up in the Eagle room. If campers are off site, a sign will be posted on the school front doors with approximate arrival times back at the school. If you need to reach any the group while they are off premises the **Eagle cell is 403-678-7755** and **Marmot cell (403-678-7570)**.

Please let us know **if your child will be absent on certain days**, in order to accommodate other children. Either email ooscinfo@canmoredaycare.com or call/text the Eagle cell at **403-678-7755**.

What you will need

Clothing

- Label ALL of your child's items, shoes, clothing, water bottle, sunscreen, show and share, backpacks, lunchbox, etc.
- A spare set of indoor clothing in case of accidents (spills or otherwise) or for water play, please have it in their backpack at all times
- A towel, spare clothes or swim suits, and water shoes (no flip-flops or any opened toed shoes) for water play days. Shoes will get wet.
- Weather in the mountains can be unpredictable and a lightweight raincoat/shell jacket should be in a child's backpack at all times. Even if it rains, please do not bring umbrellas.

Safety (sun, shoes, hydration, swimming)

- A pair of closed toed indoor shoes and outdoor shoes (no open toed shoes please)
- A SUN HAT WITH BRIM IS MANDATORY and sunscreen with minimum 30 spf (please ensure it is not expired)
- A leak proof, labelled water bottle of at least 750ml (sometimes we do not access to water fountain)
- Any special items your child may require during their stay with us
- Life jackets/PFD must be worn by ALL students when swimming where qualified lifeguards are not present, which includes swimming in a lake. Life jackets must also be worn for all children that cannot swim one full lap (25m) of a pool without reaching for the ledge. Please make sure you know which dates your child requires to have a lifejacket and that they are labelled with your child's name.

Friendly reminders

- Please do not bring any toys from home unless it is show and share day. On show and share days, please only bring toys that are age appropriate (5-12 yr. old). Toy weapons are not permitted.
- If your child is sent home due to illness, we require your child to be symptom free for 24 hours before returning to the program. See the OOSC Parent Handbook for more details.
- For parents wishing to bring treats for staff, although really appreciated, we wish to remind you that we are a NUT FREE facility as we have CHILDREN with LIFE THREATENING ALLERGIES ON SITE

Contacts

If you have any questions or concerns please find your home room teacher.

MJ and Tandia (Marmot)

Laure and Marc (Eagles)

Lindsay and Simon (Wolves)

If you have greater concerns or any administrative questions feel free to **approach Michelle (Coordinator) or Laure (Assistant Coordinator)** or email oosccoordinator@canmoredaycare.com